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Objective

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To obtain certification from Milan Institute in order to pursue career as a Receptionist

Education

August, 2013 – June, 2017

* GPA: 2.98

Skills and Interest

* Great communication
* Very organized
* Trustworthy
* Enjoy learning new things

Volunteer and Job Experience

June2014 –August2014

* Field Worker
  + Picked oranges
  + Put oranges in bins
  + Use ladder to pick oranges that are high
* Tutoring, Lindsay Jan 2016 –June 2016
  + Helped students read and write
  + Became more confident in interacting with students
  + Help students with their projects